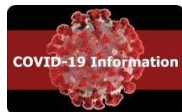


# SUPPORTED EMPLOYMENT At-A-Glance

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## COVID-19 DDA Services

*Temporary changes, effective March 13, 2020, and Revised December 17, 2021*

### Service Delivery Flexibilities

- May be provided over the phone, or by Skype, Zoom, Facetime, etc. to allow services to continue to be provided remotely in the home and community settings (Ends on March 31, 2022, unless otherwise authorized in the federally approved waiver and PCP)
- May be provided in a variety of settings such as residential sites, family homes, and other community setting (Ends on March 31, 2022, unless otherwise authorized in the federally approved waiver and PCP)
- Suspend six hour minimum for services in a day under traditional service delivery model. May bill for the entire day if provide the person with, at minimum, one hour of cumulative supports (Ends on March 31, 2022)
- Personal care assistance may comprise the entirety of the service, as appropriate (Ends on March 31, 2022)

### Service Authorization Flexibilities

- Services can be provided any day of the week and exceed eight hours a day and 40 hours per week within a person's authorized budget (Ends on March 31, 2022)

### Staffing Flexibilities

- Hire relatives and legally responsible individuals\* (Ends on March 31, 2022, unless otherwise authorized in the federally approved waiver)
- Hiring of spouses and parents of minor children\* (Ends on March 31, 2022, unless otherwise authorized in the federally approved waiver)
- Expedited onboarding with only essential training required prior to supporting people (Ends on March 31, 2022)

### Retainer Payments (Ends on March 31, 2022)

- Add COVID-19 Retainer Payment at up to 80% of the rate:
  - Traditional Service Delivery Model: Up to 30 days
  - Pilot Providers: Up to 180 hours
- DDA will share guidance on documentation and billing for retainer days

Visit our website for additional COVID-19 resources:

[https://dda.health.maryland.gov/Pages/DDA\\_Appendix\\_K.aspx](https://dda.health.maryland.gov/Pages/DDA_Appendix_K.aspx)

Have questions? Email them to: [dda.toolkitinfo@maryland.gov](mailto:dda.toolkitinfo@maryland.gov)

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